

HEREFORDSHIRE COUNCIL FORWARD PLAN



This document, known as the Forward Plan, sets out the decisions which are expected to be taken during the period covered by the Plan by either Cabinet as a whole, or by individual Cabinet Members. The Plan is updated regularly and is available on the Herefordshire Council website (www.herefordshire.gov.uk) and from Council Offices. This edition supersedes all previous editions.

The council must give at least 28 days' notice of key decisions to be taken. A key decision is one which results in the council incurring expenditure or making savings of £500,000 or more, and/or is likely to be significant in terms of the strategic nature of the decision or its impact, for better or worse, on the amenity of the community or quality of service provided by the council to a significant number of people living or working in the locality affected.

Current cabinet members are listed below. For more information and links papers for Cabinet meetings please visit <https://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251>

Councillor Jonathan Lester	Corporate Strategy and Budget (Leader of the Council)
Councillor Elissa Swinglehurst	Culture and Environment (Deputy Leader of the Council)
Councillor Carole Gandy	Adults, Health and Wellbeing
Councillor Ivan Powell	Children and Young People
Councillor Harry Bramer	Community Services and Assets
Councillor Graham Biggs	Economy and Growth
Councillor Pete Stoddart	Finance and Corporate Services
Councillor Barry Durkin	Roads and Regulatory Services
Councillor Philip Price	Transport and Infrastructure
Councillor Dan Hurcomb	Local Engagement & Community Resilience

Documents submitted in relation to each decision will be a formal report, which may include one or more appendices. Reports will usually be made available on the council website at least 5 clear working days before the date of the decision. Occasionally it will be necessary to exempt part or all of a decision report from publication due to the nature of the decision, for example if it relates to the commercial or business affairs of the council. Other documents may be submitted in advance of the decision being taken and will also be published on the website unless exempt.

To request a copy of a decision report or related documents please contact governancesupportteam@herefordshire.gov.uk or telephone 01432 261699.

Report title and purpose	Decision Maker and Due date	Lead officer and lead cabinet member	Directorate	Notice of decision first published / ID	Issue Type and exemptions
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FORWARD PLAN FOR 1 May 2026 ONWARDS

The following information is provided for each entry in the Forward Plan:

Heading	Contains
Report title and purpose	A summary of the proposal
Decision Maker and Due date	Who will take the decision and the date the decision is expected to be made
Lead cabinet member and officer contact(s)	The cabinet member with responsibility for this decision and the officers producing the decision report.
Directorate	The directorate of the council responsible for the decision.
Date uploaded onto plan	The date the decision was first uploaded and the notice period started for key decisions.
Decision type, exemptions and urgency	Whether the decision is a Key or Non-Key decision, if the report is expected to be fully open, partly exempt or fully exempt and if urgency procedures are being followed.

Decisions to be taken by Cabinet at a formal meeting are listed first, ordered by date, and include both Key and Non-Key decisions. Decisions to be taken by individual Cabinet Members are then listed, grouped by portfolio area and sorted by date. These include Key and Non-Key decisions.

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
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Cabinet decisions by date (Key and Non-key listed)

<p>Carbon Management Plan 2026/27-2030/31 To adopt the new carbon management plan for the period 2026/27 to 2030/31</p>	<p>Cabinet 21 May 2026</p>	<p>Cabinet member culture and Environment</p> <p>Gareth Ellis, Sustainability and Climate Change Officer, Daniel Lenain, Principal Sustainability and Climate Change Officer</p> <p>Gareth.Ellis@herefordshire.gov.uk, daniel.lenain@herefordshire.gov.uk Tel: 01432 383646</p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY Open</p>
<p>Q4 2025/26 Budget Report To report the provisional financial outturn position for 2025/26 for revenue and capital budgets, subject to external audit.</p>	<p>Cabinet 21 May 2026</p>	<p>Cabinet member finance and corporate services</p> <p>Rachael Sanders, Director of Finance</p> <p>Rachael.sanders@herefordshire.gov.uk Tel: 01432 383775</p>	<p>Corporate Support Centre</p>	<p>24 April 2026</p>	<p>Non Key Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Q4 Performance Report To review performance for Quarter 4 (Q4) 2025/26 and to report the performance position across all Directorates for this period.</p>	<p>Cabinet 25 June 2026</p>	<p>Cabinet member finance and corporate services</p> <p>Jessica Karia, Head of Corporate Performance and Intelligence jessica.karia@herefordshire.gov.uk Tel: 01432 260976</p>	<p>Corporate Support Centre</p>	<p>24 April 2026</p>	<p>Non Key Open</p>
<p>Update on the Phase 2 Phosphate Mitigation Schemes To provide Cabinet with an update regarding the Phosphate Mitigation Wetland schemes</p>	<p>Cabinet 25 June 2026</p>	<p>Cabinet member culture and Environment</p> <p>Roger Allonby, Service Director Economy and Growth, Gemma Dando, Chief Operating Officer, Scott Tompkins, Delivery Director - Infrastructure, Susan White, Programme Manager Roger.Allonby@herefordshire.gov.uk, gemma.dando@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Susan.White2@herefordshire.gov.uk Tel: 01432 260330, , , Tel: 01432 260070</p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Herefordshire Parking Strategy 2026 - 2041</p> <p>The purpose of this report is to seek Cabinet approval for the adoption of a new Parking Strategy for Herefordshire. This report presents the new Parking Strategy, which sets out the Council's long-term vision, principles and priorities for parking across Herefordshire. The strategy is intended to guide decision-making, investment, and operational practice for both on-street and off-street parking, ensuring that parking plays a supportive role within the wider transport network rather than operating in isolation.</p> <p>The strategy has been developed to align with the Local Transport Plan, the Council Plan and other relevant corporate and place-based priorities. It recognises the role parking plays in supporting town centres, tourism, freight and servicing, enabling access for disabled users and residents, and creating safe and attractive public spaces. It also reflects the increasing importance of integrating parking with sustainable travel choices, technological innovation, and efficient asset management.</p>	<p>Cabinet 16 July 2026</p>	<p>Cabinet member roads and regulatory services</p> <p>Ffion Horton, Transport Planning Services Manager ffion.horton@herefordshire.gov.uk</p>	<p>Economy and Environment</p>	<p>NEW ITEM</p>	<p>Non Key Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Travel Plan Strategy The purpose of this report is to seek Cabinet approval for an updated Travel Plan process for Herefordshire. The updated approach sets out a clearer, more consistent and outcome-focused process for the development, implementation and monitoring of travel plans across new developments, existing organisations and key trip-generating sites.</p>	<p>Cabinet 24 September 2026</p>	<p>Cabinet member transport and infrastructure Ffion Horton, Transport Planning Services Manager <small>ffion.horton@herefordshire.gov.uk</small></p>	<p>Economy and Environment</p>	<p>NEW ITEM</p>	<p>KEY Open</p>
<p>Cabinet Member Decisions (Key and Non Key decisions)</p>					
<p>Portfolio: adults, health and wellbeing</p>					
<p>Purchase of flats for temporary accommodation Purchase of 4 flats in Hereford city for use as temporary accommodation.</p>	<p>Cabinet member adults, health and wellbeing 30 April 2026</p>	<p>Cabinet member adults, health and wellbeing Hannah McSherry, Housing Strategy Officer <small>Hannah.McSherry2@herefordshire.gov.uk Tel: 01432 383061</small></p>	<p>Community Wellbeing</p>	<p>24 April 2026</p>	<p>KEY Open Urgent</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Local Authority Housing Fund Round 4 - Grant Acceptance</p> <p>To accept a capital grant of £2,899,500 and a revenue grant of £22,548 and to sign a Memorandum of Understanding (MOU) which sets out the agreed working relationship between Herefordshire Council and the Ministry of Housing, Communities and Local Government regarding the administration and delivery of the fourth round of the Local Authority Housing Fund – (LAHF 4).</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Before 12 May 2026</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Hannah McSherry, Housing Strategy Officer</p> <p>Hannah.McSherry2@herefordshire.gov.uk Tel: 01432 383061</p>	<p>Community Wellbeing</p>	<p>24 April 2026</p>	<p>KEY</p> <p>Open</p>
<p>To extend the council's current commissioned home care framework</p> <p>To approve an extension to the council's current commissioned home care framework for up to six months from 31 October 2026 to 30 April 2027.</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Before 26 June 2026</p>	<p>Cabinet member adults, health and wellbeing</p> <p>Helen Davies, Commissioning Manager</p> <p>helen.davies3@herefordshire.gov.uk</p>	<p>Community Wellbeing</p>	<p>24 April 2026</p>	<p>KEY</p> <p>Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Herefordshire Adult Social Care Prevention Strategy The purpose of the report is to approve the 2026-2036 Herefordshire Adult Social Care Prevention Strategy</p>	<p>Cabinet member adults, health and wellbeing July 2026</p>	<p>Cabinet member adults, health and wellbeing David Collyer, Acting Consultant in Public Health: General Practitioner <small>david.collyer2@herefordshire.gov.uk</small></p>	<p>Community Wellbeing</p>	<p>24 April 2026</p>	<p>KEY Open</p>
<p>Portfolio: children and young people</p>					
<p>Allocation of Basic Need Capital Grant for the Expansion of John Masefield High School and Weobley High School To seek approval for the allocation of Basic Need Capital Grant funding to support the expansion of John Masefield High School and Weobley High School in order to meet future demand for additional secondary school places.</p>	<p>Cabinet member community services and assets 29 May 2026</p>	<p>Cabinet member children and young people Quentin Mee, Head of Educational Development <small>Quentin.Mee@herefordshire.gov.uk</small></p>	<p>Children and Young People</p>	<p>24 April 2026</p>	<p>KEY Open</p>
<p>Portfolio: community services and assets</p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Property Services Estates Capital Building Improvement Programme 202629 To approve expenditure within the capital building improvement programme 2026-2029</p>	<p>Cabinet member community services and assets 12 May 2026</p>	<p>Cabinet member community services and assets Katie Ainsworth, Senior Project Manager, Michael Griffin, Head of Major Projects <small>katie.ainsworth2@herefordshire.gov.uk, Michael.Griffin2@herefordshire.gov.uk</small></p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY Open</p>
<p>Establish a new Alternative Provision Centre capital spend To approve the spend of the capital allocation to establish a new Alternative Provision Centre</p>	<p>Cabinet member community services and assets 25 May 2026</p>	<p>Cabinet member community services and assets Quentin Mee, Head of Educational Development <small>Quentin.Mee@herefordshire.gov.uk</small></p>	<p>Children and Young People</p>	<p>NEW ITEM</p>	<p>KEY Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Relocation of Herefordshire Pupil Referral Units Capital Spend</p> <p>To approve the spend of the capital allocation to relocate Herefordshire Pupil Referral Units onto a single site.</p>	<p>Cabinet member community services and assets</p> <p>4 June 2026</p>	<p>Cabinet member community services and assets</p> <p>Quentin Mee, Head of Educational Development</p> <p><small>Quentin.Mee@herefordshire.gov.uk</small></p>	<p>Children and Young People</p>	<p>NEW ITEM</p>	<p>KEY</p> <p>Open</p>
<p>Portfolio: economy and growth</p>					
<p>Strategic Housing: Three-year Capital Programme 2026/27 - 2028/29</p> <p>To approve the capital budget allocated to Strategic Housing through the Council's capital programme to meet the immediate housing need of vulnerable groups and provide grant assistance to property owners to bring empty properties back into use.</p>	<p>Cabinet member economy and growth</p> <p>30 April 2026</p>	<p>Cabinet member economy and growth</p> <p>Hannah McSherry, Housing Strategy Officer</p> <p><small>Hannah.McSherry2@herefordshire.gov.uk</small></p> <p><small>Tel: 01432 383061</small></p>	<p>Community Wellbeing</p>	<p>24 April 2026</p>	<p>KEY</p> <p>Open</p>
<p>Portfolio: environment</p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Allocating the Climate and Nature Reserve Phase 2</p> <p>To Allocate the balance of the Climate and Nature Reserve for the delivery of projects which will positively impact the climate and natural environment of Herefordshire to the benefit of all who reside in the county.</p>	<p>Cabinet member culture and Environment</p> <p>30 May 2026</p>	<p>Cabinet member culture and Environment</p> <p>Richard Vaughan, Sustainability and Climate Change Manager</p> <p><small>Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</small></p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY</p> <p>Open</p>
<p>Adoption of Herefordshire Local Nature Recovery Strategy</p> <p>To formally adopt the Herefordshire Local Nature Recovery Strategy and accept associated government grant for delivery.</p>	<p>Cabinet member culture and Environment</p> <p>10 June 2026</p>	<p>Cabinet member culture and Environment</p> <p>Mandy Neill, Senior Landscape Officer, Richard Vaughan, Sustainability and Climate Change Manager</p> <p><small>mandy.neill@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</small></p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY</p> <p>Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Solar Car Ports at Plough Lane To approve the scoping and construction of solar car ports at Plough Lane</p>	<p>Cabinet member culture and Environment 1 July 2026</p>	<p>Cabinet member culture and Environment</p> <p>Katie Ainsworth, Senior Project Manager, Richard Vaughan, Sustainability and Climate Change Manager, Rosanna Willmott, Sustainability and Climate Change Officer</p> <p><small>katie.ainsworth2@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk, rosanna.willmott@herefordshire.gov.uk Tel: 01432 260192, Tel: 01432 261749</small></p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY Open</p>
<p>Portfolio: finance and corporate services</p>					
<p>Portfolio: local engagement and community resilience</p>					
<p>Portfolio: roads and regulatory services</p>					

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>National Parking Platform (NPP) To agree to join the NPP to provide multiple options of cashless parking providers for all council pay and display car parks and on-street.</p>	<p>Cabinet member roads and regulatory services Before 7 May 2026</p>	<p>Cabinet member roads and regulatory services Michael Barnes, Parking Services Manager michael.barnes@herefordshire.gov.uk</p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY Open</p>
<p>Justice for Tenants (JFT) – Renters’ Rights Act 2025: Housing Enforcement, Civil Penalties and HMO Licensing This report seeks approval from the Cabinet Member for Roads and Regulatory Services to adopt a revised private rented sector enforcement framework in preparation for the commencement of the Renters’ Rights Act 2025. The report proposes the adoption of a Justice for Tenants (JFT) Housing Enforcement Policy, a standalone JFT Civil Penalty Policy and matrix, and updated standard HMO licence conditions, together with approval to enter into a JFT support contract (subject to legal review and agreement) to support implementation. The purpose of the report is to ensure the Council is legally compliant, operationally ready and able to deliver consistent, transparent and defensible enforcement of housing standards and landlord legislation from 1 May 2026.</p>	<p>Cabinet member roads and regulatory services Before 8 May 2026</p>	<p>Cabinet member roads and regulatory services Charles Yarnold, Head of Regulation and Technical Services Charles.Yarnold@herefordshire.gov.uk Tel: 01432 260765</p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY Open</p>

Report title and purpose	Decision Maker and Due date	Lead cabinet member and officer contact(s)	Directorate	Date uploaded onto plan	Decision Type, exemptions and urgency
<p>Highway Maintenance Plan To update the Highway Maintenance Plan, which sets out the reasonable system of inspection and repair that will be deployed by the Council to ensure that it meets its duty to maintain all publicly maintainable highways.</p>	<p>Cabinet member roads and regulatory services 15 May 2026</p>	<p>Cabinet member roads and regulatory services Ed Bradford, Head of Highways and Traffic Edward.Bradford@herefordshire.gov.uk Tel: 01432 260786</p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>KEY Open</p>
<p>Portfolio: transport and infrastructure</p>					
<p>Capability and Ambition Fund 2025/26 allocation The purpose of the report is to confirm what Herefordshire Council will deliver with the Capability and Ambition Fund grant</p>	<p>Cabinet member transport and infrastructure 8 May 2026</p>	<p>Cabinet member transport and infrastructure Ffion Horton, Transport Planning Services Manager, Scott Tompkins, Delivery Director - Infrastructure, Richard Vaughan, Sustainability and Climate Change Manager ffion.horton@herefordshire.gov.uk, scott.tompkins@herefordshire.gov.uk, Richard.Vaughan@herefordshire.gov.uk Tel: 01432 260192</p>	<p>Economy and Environment</p>	<p>24 April 2026</p>	<p>Non Key Open</p>